

Our pricing plans are designed to meet the needs of most of our small business customers. We can also design a custom solution that meets your specific business needs. Call us if you need a total bookkeeping solution for a large office or for multiple locations.

	Starter	Bronze	Silver	Gold	Platinum
	Quarterly	Monthly	Monthly	Weekly	Daily
Reconcile Vendor Statements	x	x	x	x	x
Record Vendor, Credit Card Payments	x	x	x	x	x
Record Purchase Orders	x	x	x	x	x
Process Checks	x	x	x	x	x
Record Sales Invoices	x	x	x	x	x
Email Customer Invoices and Statements	x	x	x	x	x
Record Customer Payments	x	x	x	x	x
Track Customer Payments	x	x	x	x	x
Set Up Online Bill Payments	x	x	x	x	x
Record Payroll and Payroll Taxes**	x	x	x	x	x
Track Employee Advances	x	x	x	x	x
Prepare Bank Account Reconciliation	x	x	x	x	x
Prepare Credit Card Reconciliation	x	x	x	x	x
Maintain Vendor W-9 Information	x	x	x	x	x
Prepare Balance Sheet	x	x	x	x	x
Prepare Profit and Loss Statement	x	x	x	x	x
Prepare Cash Flow Statement	x	x	x	x	x
Prepare Accounts Receivable Aging	x	x	x	x	x
Prepare Accounts Payable Aging	x	x	x	x	x
Prepare General Ledger	x	x	x	x	x
Prepare Bank and Credit Card Reconciliations	x	x	x	x	x
Turn-around time (in Business Days)****	14	10	7	3	2
INCLUDED Transactions*	30	30	60	120	250
Initial Set up fees	*	*	*	*	*
Price per month	30	69	149	299	599

* Extra transactions are billed at \$1.00 per transaction. A transaction is each item on your bank/credit card or other statements. Each debit or credit on your statements is considered a transaction. The pricing above assumes your accounting is up-to-date and your chart of accounts is setup and ready. Extra work including research, past period cleanup, setup of chart of accounts, QuickBooks setup, etc are billed at \$50.00 per hour. We will give you a total cost estimate before we start any project.

** Payroll service is optional. Payroll module is an extra \$39.00 per month plus \$10.00 per employee. Payroll funds are debited directly from your checking account. You will have access to your payroll online 24/7

*** You can use the online version of QuickBooks. Alternatively you can continue using your own desktop version and provide us with remote access to your computer.

**** You can send us your data via mail, fax, e-mail or we can access your banking and billing information online.